



Plattsburgh International Airport

233 Connecticut Avenue, Plattsburgh, NY 12903

### **Regular Office Hours**

Monday-Friday,  
0800-1600 Eastern Time (ET)

### **Hours of Service for Entrance and Clearance**

Inspection services for the entrance/  
arrival of aircraft at Plattsburgh  
International Airport are available M-F,  
0800-1600 in accordance with the  
port's permission to land procedures.

Commercial aircraft operators  
departing the U.S. must obtain an  
outbound clearance by contacting  
CBP directly.

### **Contact Information**

(518) 324-5617 CBP Plattsburgh Airport  
[KPBG\\_GAP@cbp.dhs.gov](mailto:KPBG_GAP@cbp.dhs.gov)

### **Permission to Land Procedures**

Plattsburgh International Airport (KPBG) is designated as a  
“user fee airport” [19 CFR 122.1(m);19 CFR 122.15].

Pilots must secure permission to land by contacting CBP no  
later than one hour prior to departure from the foreign port  
or place.

Permission to land is granted with a tolerance of (+/-) 30  
minutes. If your ETA deviates outside these parameters,  
previously granted permission(s) are invalid and you must  
contact CBP to re-secure permission to land.

### **Inspection Process**

- Aircraft must park directly outside the CBP General Aviation Facility (GAF).
- An officer will meet you at the plane to begin the CBP inspection.
- Be prepared to present passports, visas, pilot's license, medical certificate, aircraft registration, and user fee decal (if appropriate).
- Regulated waste/garbage will be collected by CBP from the aircraft crew.
- Passengers can depart directly from GAF at the conclusion of their inspection.

### **Special Procedures/Miscellaneous**

- Requests for permission to land on weekends must be made prior to Friday at 1600 hours (ET).

**NOTE:** For further detailed information regarding national GA processing standards and procedures,  
please refer to the CBP Private Aircraft Arrival Information Document or contact [GAsupport@cbp.dhs.gov](mailto:GAsupport@cbp.dhs.gov)